



C O M P A N Y

PROPERTY MANAGEMENT Offices at 2885 Aurora Ave #16, Boulder, CO 80303

(303) 447-8988

ELECTRONIC DUES TRANSFER NOW AVAILABLE

Many residents of your association have requested the option to pay their assessments via electronic transfer. This option is now available for your association. This will save all who sign up time (writing checks) and money (stamps) and ensure that your payment is received in the time allotted, decreasing the chances of having to pay a late fee. If you wish to have your assessments paid automatically via electronic transfer at the beginning of each month, please fill out the attached form to sign up. **We will also need a voided check from the account you wish to have the transfer made from.** The transfer will be made each month by the 3rd working day of the month. We will need a response from you by the 15th in order to start the electronic transfer for the 1st

NAME: _____ UNIT ADDRESS: _____

HOA ASSOCIATION: _____

PHONE: _____ MAILING ADDRESS: _____

BANK NAME: _____ ACCOUNT: _____

BANK ABA NUMBER: _____
YOU MUST CALL THE BANK FOR THIS NUMBER

DUES TO PAY ELECTRONICALLY: \$ _____ PER MONTH

I authorize you and the financial institution listed above to initiate electronic debit entries, and if necessary, credit entries and adjustments for any debit entries in error to my:
___ checking ___ savings account.

Signature

Date

**PLEASE RETURN TO PENNANT INVESTMENT CO., 2885 AURORA AVE #16,
BOULDER, CO. 80303**